

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on February 3, 2015.

Mayor Pro-Tem Owen presided and called the meeting to order at 6:30 p.m.

Mayor Pro-Tem led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Mayor Pro-Tem Preston Owen, and Absent Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Asst. Fire Chief Sean Junge, Police Chief Jeff Branson, and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Pro-Tem Owen seconded by Commissioner Cox moved to approve the consent agenda consisting of minutes of the regular meeting January 20, 2015; bills and payrolls for the last half of January, 2015.

**Bills and Payrolls for the last half of January, 2015**

	<b><u>General Fund</u></b>		
Payroll		\$	245,025.89
Bills		\$	<u>67,939.51</u>
	Total	\$	312,965.40
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	2,594.54
Bills		\$	<u>10,824.55</u>
	Total	\$	13,419.09
	<b><u>Insurance &amp; Tort Fund</u></b>		
Bills		\$	<u>450.00</u>
	Total	\$	450.00
	<b><u>Festival Management</u></b>		
Bills		\$	<u>2,975.52</u>
	Total	\$	2,975.52
	<b><u>Water Fund</u></b>		
Payroll		\$	42,619.26
Bills		\$	<u>44,050.43</u>
	Total	\$	86,669.69
	<b><u>Sewer Fund</u></b>		
Payroll		\$	33,792.95
Bills		\$	<u>10,838.79</u>
	Total	\$	44,631.74
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	<u>161,383.61</u>
		\$	161,383.61
	Total		

**Motor Fuel Tax Fund**

Bills		\$	1,434.93
	Total	\$	1,434.93

Mayor Pro-Tem Owen opened the floor for discussion with no response.

Mayor Pro-Tem Owen declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Pro-Tem Owen opened the floor for Mrs. Anita Trame and the Mattoon Middle School’s presentation of Read Across Mattoon. Presenters Kayla Doty, Hannah Anderson, and Alex Stricklin presented a synopsis of the book titled The False Prince by Jennifer A. Nielsen, explained the Read Across Mattoon program, and challenged the audience to read and circulate the book. A question and answer session followed. Mrs. Trame announced her retirement after this year and thanked the City Council for their time and support. Mayor Pro-Tem Owen thanked Mrs. Trame for her efforts and the program.

In Mr. Karmazin’s absence Commissioner Hall reviewed and elaborated on the Mattoon Arts Council Annual Report Highlights; noted the popularity of the Lone Elm Room at the Depot for programming and the importance of Arts in the community. Mayor Pro-Tem Owen opened the floor for questions with no response.

**NEW BUSINESS**

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2015-1568, approving a proposal from Upchurch Group in the amount of \$132,100 for the design of the new Public Works Building; and authorizing the Public Works Director to sign the proposal.

Mayor Pro-Tem Owen opened the floor for comments or questions with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to approve Council Decision Request 2015-1569, approving plans and specifications for the paving of the alley a half block north of Broadway Avenue from 15th Street to 16th Street.

Mayor Pro-Tem Owen opened the floor for comments or questions. Commissioner Hall inquired whether most of the work was to be completed by the Public Works employees and if the businesses were aware of the big improvement. Director Barber stated the Public Works employees would perform the sewer work in advance of the paving with the DCEO grant to pay for the paving, and businesses were informed.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to approve Council Decision Request 2015-1570, awarding the bid in the amount of \$105,913.37 from Martin Equipment for a John Deere 544K, Extended Reach, End Loader.

Mayor Pro-Tem Owen opened the floor for questions or comments. Council with Director Barber discussed the bid document, CASE fleet, government incentives provided by bidders, warranties and service plans, approximately \$26,000 bid difference, perks with bids, and substantial difference between bids.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to approve Council Decision Request 2015-1571, awarding the bids for the 2015 MFT General Street Maintenance Program [15-00000-00-GM] to:

Howell Asphalt Company for Hot Mix Asphalt in the amount of \$78.00/ton;

Howell Asphalt Company for Cold Mix Asphalt in the amount of \$68.00/ton;

Mid-Illinois Concrete for PC Concrete in the amount of \$98.00/cu yd; and

Tuscola Builders, Inc. for CA-06 Aggregate in the amount of \$13.30/ton.

Mayor Pro-Tem Owen opened the floor for comments or questions with no response.

Mayor Pro-Tem Owen declared the motion carried by the following: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2015-1572, approving a \$10,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon YMCA for hosting the YMCA Jr. District Swim Meet to be held on February 28, 2015 and Regional Weightlifting Tournament to be held on March 28-29, 2015; and authorizing the Mayor to sign the agreement.

Mayor Pro-Tem Owen opened the floor for questions or comments with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Mayor Pro-Tem Owen acknowledged the arrival of Mr. Karmazin. Mr. Karmazin noted four characteristic of the Mattoon Arts Council as: 1. Quality of events, 2. Quantity with over 5,000 people attending events, 3. Variety of events and range of activities, and 4. Community with 3,000 in attendance for the Movies in the Park events. Mr. Karmazin thanked the City for the support. Mayor Pro-Tem Owen thanked the Arts Council and noted its importance to the community.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted a number of meetings, continued work on the budgets, and community development expected to increase with new construction when the weather permits. Mayor Pro-Tem Owen opened the floor for questions with no response.

CITY ATTORNEY had nothing new to report. Mayor Pro-Tem Owen opened the floor for questions with no response.

CITY CLERK noted insurance and personnel issues, and various reports; otherwise business as usual. Mayor Pro-Tem Owen opened the floor for questions with no response.

FINANCE reported on budget preparations with a first draft of the general fund almost complete, and reviewing electric rates for a future decision. Mayor Pro-Tem Owen opened the floor for questions with no response.

PUBLIC WORKS noted completion of piping changes at the former water treatment plant, deference of alleyway work until weather permits, and progress on the IEPA loan for the upgrade to the satellite treatment facility. Mayor Pro-Tem Owen inquired if the IEPA loan would cover 100% of the construction costs with Director Barber stating affirmatively and citing the City to pay the design and ROW fees in the 20 million dollar project. Mayor Pro-Tem Owen opened the floor for questions with no response.

FIRE Assistant Sean Junge reported on the resignation of Jason Weiss from the Department and publically thanked him for his work; otherwise, business as usual. Mayor Pro-Tem Owen opened the floor for questions with no response.

POLICE noted participation with the surrounding law enforcement as well as the State Police in a warrant roundup and expressed great cooperation with the other entities. Mayor Pro-Tem Owen opened the floor for questions with no response.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:10 p.m.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

/s/ Susan J. O'Brien  
City Clerk